

Kalyan Singh Super Specialty Cancer Institute

कल्याण सिंह अति विशिष्ट कैंसर संस्थान

C.G. City, Sultanpur Road, Lucknow-226002

सी.जी. सिटी, सुल्तानपुर रोड, लखनऊ-226002

(An Autonomous Institute of the Govt. of Uttar Pradesh)

(उत्तर प्रदेश सरकार का स्वायत्तशासी संस्थान)

Executive Registrar Office

Website: www.cancerinstitute.edu.in

Email ID: executiveregistrar.ksssci@gmail.com

RECRUITMENT NOTICE

For Contractual Engagement of Superannuated Persons

S. No.	Name of Post	No. of Posts	Minimum Eligibility for (Superannuated) Contractual Appointment	Max. Age / Remuneration
1.	कनिष्ठ प्रशासनिक अधिकारी (Junior Administrative Officer)	03	Retired from analogous/Higher Post. Candidate must possess requisite qualification prescribed by Central/State Government. Preference will be given to candidates having experience in the field of Establishment/Administration in any Medical Organization/Institution.	64 years Rs. 35,400/- (Last Basic Pay – Pension), whichever is less.
2.	सहायक लेखा अधिकारी (Assistant Accounts Officer)	01	Retired from analogous/Higher Post. Candidate must possess requisite qualification prescribed by Central/State Government. Preference will be given to candidates having experience in the field of Finance & Accounts in any Medical Organization/Institution.	64 years Rs. 47,600/- (Last Basic Pay – Pension), whichever is less.
3.	सहायक लेखाकार (Assistant Accountant)	01	Retired from analogous/Higher Post. Candidate must possess requisite qualification prescribed by Central/State Government. Preference will be given to candidates having experience in the field of Finance & Accounts in any Medical Organization/Institution.	64 years Rs. 29,200/- (Last Basic Pay – Pension), whichever is less.
4.	लाइब्रेरियन ग्रेड-2 (Librarian Grade-II)	01	Candidate must possess a B.Sc. Degree or its equivalent from a recognized University, along with a Bachelor's Degree in Library Science or an equivalent qualification from a recognized University/Institute, and should be a superannuated employee from the same cadre post in the Central/State Government, Universities, Central/State Autonomous Bodies, Government Hospitals, Colleges, or Public Sector Undertakings.	64 years Rs. 35,400/- (Last Basic Pay – Pension), whichever is less.

Eligible candidates (maximum age 64 years) may submit hard copy of their application form, along with a copy of the retirement order and relevant academic/experience documents, by Speed Post to **The Executive Registrar Office, Kalyan Singh Super Speciality Cancer Institute, CG City, Sultanpur Road, Lucknow – 226002, till 05/11/2025, 5 PM.**

The application form and detailed information are available on the Institute's website: www.cancerinstitute.edu.in

Advt. No.: KSSSCI/Rectt/ER-02/2025-26 date: 10/10/2025

DIRECTOR



Kalyan Singh Super Specialty Cancer Institute

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Advertisement No. KSSSCI/Recdt/ER-02/2025-26 Date:10/10/2025

Contractual engagement of the following positions on temporary contract basis at the Institute as per the details given below-

- Tentative Date of interview - Will be communicated later
- Reporting Time - Will be communicated later
- Venue - Will be communicated later
- Last Date of receipt of application form (hard copy) - 05/11/2025
- Please see the Institute's website regularly for any change in the date and time of the interview due to any unforeseen circumstances.

Details for the posts of Junior Administrative Officer, Assistant Account Officer, Assistant Accountant and Librarian Grade-II –

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General Conditions: -

1. The engagement is purely on contract basis as specified above and will not vest any right to claim for regularization/regular appointment or permanent absorption in the Institute or for continued contractual engagement.
2. The selected candidates will be offered contractual appointment for period of 01 year and will be renewed for further duration as per the performance of the candidates to be evaluated by the competent authority of the Institute.
3. No TA/DA will be given for attending interview.
4. Director reserves the absolute discretion to cancel the advertisement in part or whole, without assigning any reason.
5. **Contractual appointment for superannuated person, the salary shall be fixed as per relevant government orders and rules (last salary drawn minus pension).**
6. Please bring the CV and testimonials and other documents required for the walk-in-interview-
 - a) Three recent passport size photographs.
 - b) Photocopy (duly self-attested) of all relevant certificates, testimonials, Aadhar Card, High School Certificate, Degree Certificates, Experience Certificates, and Last Pay Slip/PPO.
 - c) Candidate should also bring all the original documents for verification at the time of interview.

Director



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कार्यपालक कुलसचिव

Email: executiveregistrar.ksssci@gmail.com

आवेदन पत्र का प्रारूप

1. विज्ञापन संख्या KSSSCI/RECTT/ER/02/2025-26 दिनांक 10.10.2025
2. आवेदित पद का नाम.....
3. अभ्यर्थी का नाम.....
4. जन्मतिथि.....
5. गृह जनपद.....
6. शैक्षणिक योग्यता/विशेष योग्यता.....
7. आरक्षित श्रेणी का विवरण.....
8. पत्र व्यवहार का पता (मोबाइल नम्बर, व्हाट्सअप नम्बर/ई-मेल आईडी सहित).....
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9. आधार कार्ड.....
10. पैन नम्बर.....
11. सेवा निर्वित्त की तिथि.....
12. विभाग का नाम (जहाँ से आप सेवा निर्वित्त हुये).....
13. पदनाम (जिस पद से आप सेवा निर्वित्त हुये हैं).....
14. अंतिम वेतनमान.....
15. वर्तमान में किसी विभाग में कार्यरत हो तो उसका विवरण.....
16. कुल सेवा अनुभव (वर्ष में).....
17. अन्य विवरण यदि कोई हो.....

संलग्नकों का विवरण:-

दिनांक एवं स्थान:-



अभ्यर्थी के हस्ताक्षर



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DOCUMENT CHECK LIST

Document check list to be filled by the candidate for Interview held on / /2025 for Selection of Junior Administrative Officer /Assistant Account Officer / Assistant Accountant/ Librarian Grade-II on temporary contract basis against the Advt. No. KSSSCI/Rectt/ER-02/2025-26 dated 10/10/2025.

Name:

Post Applied for interview:

Sr. No.	Particulars (Circle correct option) Copies of relevant documents to be enclosed after verification with originals and signature of candidate on the photocopies	Enclosed Y/N	Annexure Number	Checked from original Y/N
1.	Name as in High School certificate (Age proof)			
2.	Age as on attending interview			
3.	Details of Retired Departments (State/Central Government)			
4.	Last Pay Certificate/Pension Certificate			
5.	Experience: 1. Junior Administrative Officer- Establishment/Administration in Medical organization/Institution 2. Assistant Account Officer- Finance & Accounts in any Medical organization/ Institution 3. Assistant Accountant- Finance & Accounts in any Medical organization/ Institution 4. Librarian Grade-II- Managing comprehensive library operations, including cataloguing, circulation, acquisition of books and periodicals, documentation, maintain accurate records, and effective utilization of library automation systems in a medical organization or institution.			
6.	Residential Proof			
7.	Aadhaar Number			
8.	PAN card			
9.	Date of Retirement			
10.	Experience Certificate if any in support of candidature			
11.	Others			

Date:

Place:

Signature of Candidate:

Name of verifying Official:

Designation:

Signature:

Date:

